



TOWN OF HALIFAX, VIRGINIA
Office of the Zoning Administrator
70 South Main Street, Post Office Box 627
Halifax, Virginia 24558
(434) 476-2343



APPLICATION FOR EVENT, PARADE, WALK/RUN PERMIT
APPLICATION FEE: \$25.00

1. Name of Organization _____
2. Mailing Address _____

3. Home Phone # _____ Work Phone # _____
4. Organizational Contact Name _____
5. Mailing Address (if different) _____

6. Home Phone # _____ Work Phone # _____
7. Purpose of Event, Parade, Walk/Run: _____

8. Date & Time of Parade, Walk/Run: _____
9. Route of Parade, Walk/Run: _____

10. Approximate number of persons participating: _____
11. Approximate number of vehicles participating: _____
12. Approximate number of animals participating: _____
13. Location of assembly area(s): _____

The undersigned applicant(s) and permittee(s) for the aforesaid event, parade, walk/run hereby agree(s) to indemnify and hold the Town of Halifax, Virginia, its officers, agents, and employees, harmless against any claims, losses, damages, attorney fees, or other expenses of any kind arising out of or relating to the event, parade, walk/run and/or its operations. Applicant(s) hereby agree(s) that they have read the conditions listed on the event, parade, walk/run permit and that they will follow all the conditions or be subject to interdiction by the Chief of Police and assigned penalties under **Section 58-3, Section 58-4, and Section 58-5** of the Town of Halifax, Virginia Town Code. In addition, applicant(s) certifie(s) that this application and the foregoing answers, statements and other information submitted are all in respects true and correct to the best of their knowledge and belief.

Applicant Signature

Date

Applicant Signature

Date

FOR TOWN OFFICE USE ONLY:

Application #: _____ Fee Paid: _____ Date Received: _____

Application is: _____ Approved _____ Denied

Comments/Explanation: _____

Action Taken:

Zoning Administrator: _____ Date: _____

Chief of Police: _____ Date: _____

Parade, Walk/Run Permit issued as applied above (In order to conduct Parade, Walk/Run within the street right-of-way, permission by the VDOT Regional Office is required in writing; Contact: David W. Shelton, Highway & Subdivision Senior Permit Specialist, Post Office Box 309, Chatham, VA 24531; 434-250-7685/434-432-7218 fax).

The Halifax Town Council, Halifax Police Department, Halifax Volunteer Fire Department and Halifax County Building Inspector give approval with the following conditions

1. The event must be approved by the Chief of Police prior to the event.